

WORONGARY STATE SCHOOL



CONFIDENTIAL

Application for Student Enrolment

STUDENT'S NAME: _____

Office Use Only			
Date Enrolment Completed	/ /	Date Enrolment to Start	/ /
EQ ID Number		MIS ID	
Birth Certificate Sighted	Yes <input type="checkbox"/> No <input type="checkbox"/>	Birth Certificate Number	
Previous QLD School		Year Level	
Address in catchment	Yes <input type="checkbox"/> No <input type="checkbox"/>	Roll Class	
2 Proof of Residency documents Yes <input type="checkbox"/> No <input type="checkbox"/>	_____	House	
	_____	Preferred SMS Recipient	
Processed in One School		Date Processed	/ /



ENROLMENT AGREEMENT

Worongary State School

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at Worongary State School.

Responsibility of student to:

- attend school regularly, on time, ready to learn and take part in school activities
- act at all times with respect and show tolerance towards other students and staff
- work hard and comply with requests or directions from the teacher and principal
- abide by school rules, meet homework requirements and wear school's uniform
- respect the school environment

Responsibility of parents to:

- attend open evenings for parents
- let the school know if there are any problems that may affect your child's ability to learn
- inform school of reason for any absence
- treat school staff with respect and tolerance
- support the authority and discipline of the school enabling your child to achieve maturity, self discipline and self control
- abide by school's policy regarding access to school grounds before, during and after school hours
- advise Principal if your child is in the care of the state or you are the carer of a child in the care of the state
- inform school if your child's living arrangements change and provide details of new home address and phone number

Responsibility of school to:

- develop each individual student's talent as fully as possible
- inform parents and carers regularly about how their children are progressing
- inform students, parents and carers about what the teachers aim to teach the students each term
- teach effectively and to set the highest standards in work and behaviour
- take reasonable steps to ensure the safety, happiness and self confidence of all students
- be open and welcoming at all reasonable times and offer opportunities for parents and carers to become involved in the school community
- clearly articulate the school's expectations regarding the responsible behaviour plan for students and the school's dress code policy
- ensure that parents and carers are aware of the school's insurance arrangements and accident cover for students
- advise parents and carers of extra curricular activities operating at the school in which their child may become involved, for example, Program of Chaplaincy Services, religious instruction
- ensure that the parent is aware of the school's record keeping policy including the creation of a transfer note should the student enrol at another school
- set, mark and monitor homework regularly in keeping with the school's homework policy
- contact parents and carers as soon as is possible if the school is concerned about the child's school work, behaviour, attendance or punctuality
- deal with complaints in an open, fair and transparent manner
- consult parents on any major issues affecting students
- treat students and parents with respect and tolerance

I accept the rules and regulations of the Worongary State School as stated in the school policies that have been provided to me as follows:

- ✓ Responsible Behaviour Plan for Students (provided to parent)
- ✓ Student Dress Code (provided to parent)
- ✓ Homework Policy
- ✓ School Charges and voluntary contributions
- ✓ Student usage of internet, intranet and extranet
- ✓ Absences
- ✓ School Excursions
- ✓ Complaints Management
- ✓ Parent Notice for Religious Instruction in School Hours
- ✓ Parent/Guardian Consent form for Voluntary Student Participation | Program of Chaplaincy Services
- ✓ Department insurance arrangements and accident cover for students
- ✓ Consent to use Copyright Material, Image, Recording or Name
- ✓ Appropriate Use of Mobile Telephones and other Electronic Equipment by students

I acknowledge that information about the school's current programs and services has been explained to me.

Student Signature:

Parent/Carer Signature:

On behalf of Worongary State School

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ICT ACCESS AGREEMENT

(Information and Communication Technologies)

Worongary State School

STUDENT

I understand that the Internet can connect me to useful information stored on computers around the world. While I have access to the Internet:

- 1) I will use the Internet only for educational purposes.
- 2) I will not look for anything that is illegal, dangerous or offensive.
- 3) I will not use my e-mail address to transmit, store or view anything that is illegal, dangerous or offensive.
- 4) If I accidentally come across something that is illegal dangerous or offensive, I will:
 - a) Clear any offensive pictures or information from my screen; and
 - b) Immediately and quietly inform my teacher.
- 5) I will not reveal anyone's e-mail address, home address or phone number.
- 6) I will not use the Internet to annoy or offend anyone else.
- 7) I will not bring an MP3 player, I-Pod, memory stick or mobile phone with a camera into the school to use with the Internet or any other purpose.
- 8) I will not disclose my username and password to anyone else and I understand that I am responsible for any activity on my account.
- 9) I understand that if the school decides I have broken these rules, my parents will be contacted and other appropriate action will be taken. This may include school disciplinary action and loss of my Internet access for some time.

Student's name: _____ Student's signature: _____

PARENT OR GUARDIAN

I understand that the Internet can provide students with valuable learning experiences.

I also understand that it gives access to information on computers around the world; that the school can not control what is on those computers; and that a very small part of that information can be illegal, dangerous or offensive.

I accept that, while teachers will always exercise their duty of care, protection against exposure to harmful information should depend finally upon responsible use by students.

I believe _____ (Name of student) understands this responsibility, and I hereby give my permission for him/her to access the Internet under the school rules. I will ensure s/he does not bring an MP3 player, memory stick or mobile phone with camera into the school for any purpose.

I understand that students breaking these rules will be subject to appropriate action by the school. This may include school disciplinary action and loss of Internet access for some time.

Parent/Caregiver's name: _____

Parent/Guardian Signature: _____ Date: ____/____/____